

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
Wednesday, September 27, 2006
Westford, MA**

The meeting was called to order by MWPCA President Joseph Witts. The following were in attendance:

Henry Albro, Tom Azevedo, John Connor, Valerie Flaherty, Michael Foisy, Janice Moran (NEWEA), Mike Moreau, Bob Pariseau, Charles Tyler, Eugene Valliere, and Joseph Witts.

Minutes:

- 1) **Minutes August 16, 2006 Board of Directors Meeting** - A motion was duly made and seconded to accept the minutes of the August 16, 2006 Board of Directors Meeting. The following amendments were made:

An error on page three of four was noted in the minutes.

On motion duly made and seconded, it was voted to amend the minutes as follows: Page 3 of 4 - item 1 under New Business - Name should read Mickey Nowak as follows: "On motion duly made and seconded, it was voted to approve Joseph Pease's appointment to *Mickey Nowak's* position on the Board of Directors."

It was **voted** to accept the amended minutes.

- 2) **Amendment of June 14, 2006 Minutes** - It was noted that subsequent to the approval of the June 14, 2006 meeting minutes, that there was an error.

An error on page three of three was noted on the June 14, 2006 minutes.

On motion duly made and seconded, it was voted to amend the minutes as follows: Page 3 of 3 - last sentence of item 3 under New Business - Should read ". . . voted to nominate Joseph Pease . . ."

It was subsequently **voted** to accept the amended minutes.

Old Business:

- 1) **Tradeshaw vendor/attendee and participation and feedback** - John Connor reported that the tradeshow held on Wednesday, September 27, 2006 at the Westford Regency Inn in Westford, Massachusetts was successful. The tradeshow had 138 attendees and 40 vendors. The vendors seemed to like the new operator TCH sign-in system. John suggested that the signature form include a place for operators to put their name (so that the signing vendor can see it) on the signature side of the form for next year. John also mentioned that the web update sent prior to the tradeshow really

helped bring up the attendance numbers. Charlie Tyler volunteered to coordinate the participant surveys. Survey results will be available at a future date.

The topic of moving the Fall Tradeshow to June and/or having the September meeting in Western Massachusetts to attract more attendees and vendors was discussed. It was suggested that the vendor survey be conducted.

- 2) **MA Retirement System Seminar** - Jane Brooks was not present, discussion postponed.
- 3) **Membership Training - Needs Survey** - Bob Pariseau reported that the computers at the Training Center in Millbury are out-of-date and currently running Windows95. He has been in communication with Tom Bienkiewicz regarding updating the computers and they discussed asking people and/or companies for donations. Bob noted that he will submit an article asking for donations for the next newsletter.

Bob Pariseau also discussed the possibility of co-sponsoring seminars with NEIWPC on microbiology and process control. He also recommended adding a check box on the NEIWPC training registration form to join MWPCA.

- 4) **Oak Bluffs Specialty Conference - Oct 4th 2006 - Registration Update** - It was reported that to-date 22 people were registered to attend the Oct 4th Martha's Vineyard Specialty Workshop and Tour in Edgartown, Massachusetts. Tom Azevedo, Mike Moreau and Mike Foisy will attend the workshop to assist with the meeting logistics.

New Business:

- 1) **NEWEA Contract - review and sign** - It was noted that Elizabeth Cutone, NEWEA was not in attendance. The contract would be reviewed and signed at the next meeting.
- 2) **Budget Committee** - A discussion regarding the need for forming a finance committee was held. Henry Albro, Mike Moreau and John Connor volunteered to work together.
- 3) **Newsletter/Advertising** - It was suggested that a letter and advertising contract should be sent to vendors who attended the Fall Tradeshow to solicit advertisements for the newsletter. It was also suggested that a new members section be added to the newsletter.
- 4) **Operator Exchange** - Mike Foisy noted that there were no candidates at this time and he encouraged the board to submit names.

- 5) **Membership Directory** - It was discussed at a previous meeting to update the plant directory. Bob Pariseau suggested that the plant directory be expanded to include advertisements, history, board of directors and member's contact information. It was agreed that more information regarding printing and mailing costs needed to be researched prior to a decision. Bob will work with NEWEA to research printing and mailing options and develop a budget. Budget and printing options will be discussed at the next meeting.

- 6) **New Meeting** - It was reported that the next meeting is scheduled for Wednesday, November 8, 2006 at 1pm in Millbury, MA.

There being no further business, a motion was duly made and seconded to adjourn the meeting.