

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
Wednesday, September 26, 2007
Westford, MA**

MWPCA President Charles Tyler called the meeting to order. The following were in attendance:

Henry Albro, Thomas Azevedo, Michael Burke, John Connor, Valerie Flaherty, Michael Foisy, Michael Moreau, Janice Moran (NEWEA), Bob Pariseau, Charles Tyler, and Gene Valliere.

It was noted that there was a quorum.

Minutes:

- 1) **Minutes for the August 22, 2007 Board of Directors Meeting - on motion duly made and seconded, it was voted to accept the minutes of the August 22, 2007 Board of Directors Meeting.**

Old Business:

- 1) **NEWEA Director Report/NEWEA Nominations** - Mike Burke announced that Jane Brooks, Springfield, MA will be receiving the Alfred E. Peloquin Award and Darlene Domingos, Taunton, MA would receive the NEWEA Operator Award for Massachusetts. Awards would be presented at the awards luncheon on January 30, 2008 during the 2008 NEWEA Annual Conference in Boston, MA.

It was also mentioned that Joseph Witts's nomination to serve as a NEWEA State Director for Massachusetts was approved at the recent NEWEA Executive Committee meeting.

- 2) **Gillette Stadium Specialty Conference** - Tom Azevedo reported that the one-day specialty conference at Gillette Stadium in Foxborough, MA would be held at a convenient time next year and that Joe Witts will continue his discussions with Mass Water Works Association regarding their involvement. The conference would focus on water reuse/membranes topics.

Mike Moreau mentioned that he has spoken with ITT Flygt and they are interested in hosting a tour.

It was agreed that plans for this specialty conference need to be finalized by the next board meeting.

- 3) **MWPCA Web Site Discussion** - It was reported that the cost to hire a company to redesign the MWPCA website was higher than expected. Mike Burke reported that he recently spoke to Mickey Nowak regarding the website and his continuation of his role as webmaster. Mike Foisy will arrange a meeting with Mickey Nowak, Mike Moreau and Mike Burke to discuss redesigning the website.
- 4) **December Quarterly Meeting Venue** - Tom Azevedo announced that the December Quarterly Meeting will be held on December 5, 2007 at the Holiday Inn in Taunton, MA. Tom will start researching other locations for next year's December meeting. He is also working on the program agenda and has two vendors, BAU/Hopkins and Water & Waste Equipment willing to make presentations.
- 5) **NEWEA Administrative Contract Renewal** - Charlie Tyler reported that the NEWEA Executive Committee has approved the contract with MWPCA and the he just needs to sign it pending final board approval.

On motion duly made and seconded, it was voted to approve the NEWEA Administrative Contract with MWPCA and to have Charles Tyler, MWPCA President sign and return the contract to the NEWEA Office.

- 6) **Progress of Renaming the Millbury Training Center** - Mike Foisy reported that Millbury Training Center will be renamed in honor of Richard Alden and that he will contact the original sign vendor to make new signs. The Upper Blackstone maintenance staff will install the signs prior to the first frost. Mike will obtain a quote from the sign vendor and forward it to the board for approval.

A discussion was held regarding the possibility of holding a dedication and who would be invited.

- 7) **NEWEA Annual Conference Operator Day & Luncheon Commitment** - Charles Tyler announced that the Operator Day and Luncheon would be held this year on January 29, 2008 at the Boston Marriott Copley Place Hotel during the 2008 NEWEA Annual Conference.

Discussion was held regarding the NEWEA rate increase for one-day meeting registrants and the financial impact to MWPCA. It was also discussed that Operator Day participants need to be MWPCA members and pre-register. NEWEA was requested to update the Operator Day form to include membership and pre-registration requirements and forward the revised form to Bob Pariseau and John Connor for review.

New Business:

- 1) **Winter Newsletter** - It was announced that the Winter MWPCA Newsletter would have to be handled by the board due to staff shortages (maternity leave) at the NEWEA office. Mike Foisy volunteered to speak to Sharon Lawson, Upper Blackstone regarding publishing the Winter edition MWPCA Newsletter. It was also mentioned that the Fall newsletter deadline is Oct. 10th.
- 2) **FY07 Financial Report** - John Connor reported that the financial committee met and created the financial spreadsheet for FY07 (handout). The operating budget indicates +\$4000.00 surplus and is currently in the black. Bob Pariseau suggested putting some money into a short term CD.

On motion duly made and seconded, it was voted to have John Connor investigate Bank North and ING and to put \$25,000.00 into a short term CDs based on the best interest rate.

- 3) **Plant Awards** - Valerie Flaherty announced that the plant awards were less expensive than originally estimated. The plant awards only cost \$286. John Connor will reimburse Valerie Flaherty for this purchase.
- 4) **Review of Trade Show Day** - John Connor reported that approximately 162 attendees and 47 vendors participated in the 2007 Fall Trade Show earlier in the day. Charlie Tyler congratulated Valerie Flaherty on the growing success of the Awards Program, but commented that the award presentations during the noise and conversation of lunch detracted from the ceremony. John Connor suggested holding off serving lunch until after the award presentations to have a captive audience. It was also mentioned that the vendors would like to receive an attendees list from the show.

On motion duly made and seconded, it was voted to send an attendee list including participants' names, facilities and phone numbers to registered vendors after the show.

John Connor will send the attendee list information to NEWEA to send out to the vendors.

- 5) **Director Participation** - Charlie Tyler mentioned that according to the MWPCA bylaws, a director can only miss so many board meetings. Charlie will send a letter to Joe Pease to see if he wishes to step down from his director position. If so, then the board would need to fill the empty vacancy. John Connor suggested allowing Ray Willis, the current 13th director to fill Joe Pease's elected director position and appoint a new 13th director. Charlie Tyler asked the board to think about a new candidate.

6) **Mass Water Works Fall Forum** - Charlie Tyler announced that MWPCA will be co-sponsoring the MWWA Fall Forum on Oct. 25th in Devens, MA and that MWPCA members can receive a discounted registration and Training Contact Hours (TCHs). He also mentioned that NEWEA has been requested to send out an email to the membership announcing this forum and that Mickey Nowak will post the flyer on the website.

7) **Operator Exchange Update** - Mike Foisy announced that he is still looking for someone from Massachusetts to participate in the Operator Exchange program to visit Connecticut. Mike Moreau volunteered to go. Mike Foisy will set up the arrangements.

Mike Foisy also mentioned that he would like to step down as the Operator Exchange contact. John Connor suggested contacting Fred Haffty, Haverhill, MA as he may be interested in getting involved. Mike Foisy will contact Fred Haffty to see if he is interested.

8) **Next Meeting** - It was reported that the next Board of Directors meeting would be held on November 7, 2007 at 2:00pm at the Millbury Training Center in Millbury, MA.

There being no further business, a motion was made and seconded to adjourn the meeting.