

Massachusetts Water Pollution Control Association
Board of Directors Meeting
February 20, 2008
Millbury, MA
Minutes recorded by Valerie Flaherty

MWPCA President Charles Tyler called the meeting to order at approximately 12:00 PM. The following were in attendance:

Directors Henry Albro, Tom Azevedo, John Connor, Valerie Flaherty, Mike Foisy, Bob Pariseau, Ray Willis, and Joe Witts; and President Charles Tyler.

1. The meeting was called to order at approximately 12:05 PM. It was noted that there was a quorum present.
2. **Minutes:** Minutes from the Board of Directors Meeting on December 5th - On motion duly made and seconded minutes were approved..
3. **Gillette Stadium Specialty Conference** – Joe Witts and Tom A. are working on this. Joe has a contact person at Gillette and will also contact Mike Moreau about his contact with the water reuse facility. Possibly looking at summer of 2009 for a specialty conference. Will report back at next meeting.
4. **Holyoke Specialty Conference in May.** Too late to advertise in the newsletter. We will have to advertise in a separate flyer if the information is available. Mike Burke was absent; will need to discuss further at the March meeting..
5. **MWPCA web site Discussion** – Presentations from meeting speakers are ready to be posted on current site. Henry Albro suggested that we might contact a technical school to see if they have programs where students develop web pages as class projects. Henry will look into contacting someone at Nashoba Tech regarding possibilities. Web site committee (Moreau, Brooks, Foisy, Nowak) may report at next meeting.
6. **Progress on renaming the Training Center in honor of Rick Alden** – Mike Foisy- the April Board of Directors meeting is moved to April 23 at noon and the renaming ceremony will be held then. Mike F. will obtain a list from Tom Bienkiewicz of whom to invite on the DEP side. This dedication will be by invitation only, with light fare, coffee and desert.
7. **Awards program needs some changes.** Valerie Flaherty would like to create a more equitable process for selecting the winners. Some directors had input and they will pursue this with Valerie outside of the meeting.
8. **Lack of response to the letter requesting a meeting with the commissioner.** Should we draft another? Yes. Tyler to draft and send a letter. Email was suggested if no response occurs again.
9. **CPR/first aid training.** Tabled, to be addressed at the next meeting
10. **NEIWPCC Onsite Wastewater Training (Groton, CT) announcement** - MWPCA will allow e-mail blasting to members, even though session is in CT
11. **John Connor stipend increase request/ proposal.** a motion was made/seconded (Azevedo/Albro), and after much discussion it was voted to increase the Secretary-

Treasurer stipend to \$3200 per year from \$1500; the motion included a provision that Secretary-Treasurer John Connor would provide the BOD with a job description and expense summary so that further evaluation could be made at a later date. The motion passed with on a vote of a 5-3 with 2 votes abstaining.

12. **Account signatories and Secretary Treasurer succession planning;** John Connor reported that Tom Azevedo currently has signatory capabilities. John Connor will check with bank to see what the limit is; we may want incoming President to have signatory abilities in case of emergency.
13. **NEWEA Ops Challenge Training Day-** This is planned for Holyoke on Friday April 18. We are the host state and will budget \$200 for food expenses to supplement the NEWEA Committee budget. Jane Brooks will make her famous "jerk chicken" for the event, and will be reminded that receipts are needed for all expenses.
14. **NEWEA Directors Report -** Joe Witts reported that Awards Committee activities are under way, and that any suggestions for NEWEA or MWPCA Awardees should be forwarded to him..
15. **Education Chair** – Bob Pariseau indicated that microbiology and filamentous staining/identification classes will be offered this spring, with Mike Ackerman instructing, on 5/21 and 5/28 at the Rick Alden Training Center. NEWEA will co-sponsor and advertise. Mike is now teaming with Greg Kidd, who is no longer with Wright-Pierce.
16. **Guidelines for vendor/contractor newsletter articles.** Postponed for Jane to address at future meeting.
17. **Establishment of guidelines for benevolent contributions.** C. Tyler to draft a guideline to keep memorials, etc. from getting out of hand.
18. **Establishment of e-mail voting guidelines.** We need to look at how other organizations handle this, and come up with a good system for our own use. Input to C. Tyler is sought; he will then draft a guideline. May be the start of an organizational manual of sorts..
19. **Mass infrastructure Finance Bill status** and plans for submitting our nominee. Bill calls for MWPCA to submit 3-5 individuals for this; Tom Walsh is our first choice, but we should try to find other viable and MWPCA-involved candidates.
20. **More assistance with program committee needed for planning of ¼-ly meetings.** Tom A. indicates we are set for March and have one speaker lined up for June. Tom indicated that MWPCA should be thinking of having a successor ready, since he's now sure if he'll be able to continue as Chair. There was discussion of whether we should have subject meeting themes, or try to make each meeting eclectic to appeal to a broader audience.
21. **Proposal to include the cost of membership with the quarterly meeting for non-members.** A motion was made/seconded (Willis/Foisy) to increase the meeting registration differential for non-members to the cost of a membership, so that all non-members would become members by virtue of attendance at a single meeting. Discussion followed, including some counter-suggestions of cost breaks for first-time new members. A motion was made and seconded (Witts/Flaherty) to table discussion until the March meeting, in time to make a change in the June meeting fees.
22. **MWPCA non-profit status:** John Connor reported that the MWPCA is incorporated but has never received non-profit status. John will report on the legal status of the Association, and ramifications of applying/not applying for non- or not-for-profit status.
23. **Meeting was adjourned** at approximately 3:15 PM on an approved motion from the floor.

