

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
Wednesday, December 10, 2008
Taunton, MA**

MWPCA President Charlie Tyler called the meeting to order. The following were in attendance.

Henry Albro, Michael Burke, Michael Foisy, Daniel Freitas, Janice Moran (NEWEA), Michael Moreau, Eric Smith, Charles Tyler, Gene Valliere, and Ray Willis.

It was noted that there was a quorum.

Minutes:

1. **Minutes from the October 8, 2008 Board of Directors Meeting – on motion duly made and seconded, it was voted to accept the minutes of the October 8, 2008 Board of Directors Meeting.**

Old Business:

1. **NEWEA Operator Day** - Charlie Tyler explained that MWPCA has traditionally paid for one operator from a Massachusetts wastewater treatment facility to attend the NEWEA Annual Conference for one day. The association also co-sponsors an operator's luncheon. Last year over 40 operators took advantage of this registration. It was decided that the association will again offer this registration to Massachusetts operators and co-sponsor (with the other regional operator associations) the Operator's Day luncheon on Tuesday, January 27, 2009 at the NEWEA Annual Conference in Boston, MA.

Charlie Tyler will inform Bob Pariseau to work with the NEWEA office to send out the 2009 Operator Day registration flyer.

2. **Meeting Schedule** - It was noted that the MWPCA 2009 Quarterly Meeting schedule is as follows:

- **March Quarterly Meeting** - Charlie Tyler stated that the March Quarterly Meeting will be held on March 18, 2009 at the Westford Regency Hotel, Westford, MA. Charlie Tyler also noted that Tom Azevedo may be unable to participate in this meeting so additional volunteers are needed to line up presentations.

Henry Albro stated that the Operator Exchange participant, Craig Williams from Baker Corp, has agreed to give a presentation at the March meeting. Craig will also write an article for the winter newsletter. Mike Foisy also mentioned that Georgine Grissop, CDM will give a presentation on Upper Blackstone.

- **June Quarterly Meeting** - Dan Freitas noted that the June Quarterly Meeting will be held on June 17, 2009 at the Wyckoff Country Club, Holyoke, MA

pending finalization of the contract. Dan will be working closely with the Wyckoff facility to finalize details. It was mentioned that this meeting should be advertised in the winter newsletter and monthly web emails.

On motion duly made and seconded, Dan Freitas was voted to serve as chair of the 2009 June Quarterly Meeting at the Wyckoff Country Club in Holyoke, MA.

- **Fall 2009 Trade Show** - Henry Albro mentioned that the Fall 2009 Trade Show is scheduled to be held on September 30, 2009 at the Wachusett Mountain Ski Area, Princeton, MA. Henry will contact Tom Azevedo to discuss further meeting arrangements.
 - **December Quarterly Meeting** - Charlie Tyler noted that there has been past discussion to relocate the December Quarterly Meeting from the Holiday Inn in Taunton, MA. **The board requested the NEWEA office to research hotels in Southeast Massachusetts and to present findings for the next board meeting in January.**
3. **IRS Form 990 Revisions** - Charlie Tyler stated that he has spoken to John Connor regarding the IRS Form 990 and asked whether it was required for MWPCA. John Connor was unsure if MWPCA needed to file the form. It was also noted that MWPCA has not done an audit for several years. Charlie has asked Mike Foisy to research and contact auditing firms to find out more information. Mike will update the board before the next meeting.
 4. **MWPCA Web Site** – It was noted that Henry & Amy Albro, Mike Moreau, Charlie Tyler and Janice Moran are planning to meet at the NEWEA office in Woburn, MA on Monday, December 15, 2008 to discuss the MWPCA website and management of. Amy Albro will also demonstrate how to post changes to the site. It was also noted the Mike Moreau will be taking over as webmaster for Mickey Nowak.
 5. **Newsletter** – Janice Moran (NEWEA) announced that articles for the Winter MASSWaters newsletter are due Friday, January 9th. Please send articles in ASAP.
 6. **Training Advisory Committee** - no update available. Bob Pariseau, who attended the TAC meeting, was not in attendance. It was noted that the training advisory committee met on December 9, 2008.
 7. **Operator Exchange 2009** - It was mentioned that the Operator Exchange for 2009 will be with Rhode Island. The board is currently looking for a participant to go to Rhode Island. **The NEWEA office was asked to send out a web email to the membership looking for operator exchange volunteers.** Mike Moreau volunteered to go to Rhode Island if no volunteer is found.

8. **Gillette Stadium Specialty Conference** – Joe Witts was not in attendance. Ray Willis stated that he had been in contact with MWWA to further discuss the possibility of hosting a joint conference at the Gillette Stadium in Foxborough, MA. Ray will contact Joe Witts to find out more about the Gillette Stadium logistics.

It was noted that this specialty conference is still in the planning stages.

9. **Report on MWWA/MWPCA Joint Conference** - No update available. Joe Witts not in attendance. It was noted that a Joint MWWA/MWPCA pharmaceuticals conference took place on October 28, 2008 in Devens, MA.
10. **Caps & Tee Shirts** – Mike Foisy announced that he had sold three caps (caps are \$15 each) at the meeting and that he was looking to purchase golf polo shirts. Mike will look into pricing and report back to the board at the next board meeting in January.

Mike Moreau suggested having a web store available for the membership to purchase shirts, hats, etc. Mike will bring more information on this idea to the next board meeting in January.

New Business:

1. **Status of Holyoke Seminar** - Charlie Tyler inquired about the status of the Holyoke Seminar. Mike Burke responded that MWPCA will be co-sponsoring a seminar in Holyoke, MA with the NEWEA Plant Operations Committee in Spring 2009. Mike will keep the board informed.
2. **Next Meeting** – It was reported that the next Board of Directors' meeting will be held on **January 14, 2008** at 1:30pm at the Millbury Training Center in Millbury, MA

There being no further business, a motion was made and seconded to adjourn the meeting.