

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
Wednesday, April 15, 2009
Millbury, MA**

MWPCA President Charlie Tyler called the meeting to order. The following were in attendance.

Tom Azevedo, Jane Brooks, Michael Foisy, Daniel Freitas, Janice Moran (NEWEA), Michael Moreau, Bob Pariseau, Eric Smith, Charles Tyler, Ray Willis and Joe Witts.

It was noted that there was a quorum.

Minutes:

1. **Minutes from the March 18th Board of Directors Meeting – on motion duly made and seconded, it was voted to accept the minutes of the March 18, 2009 Board of Directors Meeting.**

Old Business:

1. **Meeting Planning Status -**

- **June Quarterly Meeting** - It was announced that the June Quarterly Meeting and Golf Tournament will be held on June 17, 2009 at the Wyckoff Country Club, Holyoke, MA. The program agenda has been finalized. Tom Azevedo will email the agenda to the board for comments.

John Connor announced that he has received 9 sponsorships and 11 golf foursomes so far for the June Golf Tournament. John will continue to email registration updates to the board and Dan Freitas.

The board requested the NEWEA office to send out an email to the golf sponsors. Golf sponsors are being invited to set up tables and provide give-aways to golfers. Joe Witts will furnish the NEWEA office with information for the email. The board also requested the sponsor flyer and golf registration to be included in the Spring newsletter as inserts.

Dan Freitas will contact the Titleist company regarding costs for MWPCA-logo golf balls and will work on getting the sponsor signs printed. Joe Witts, Mike Foisy, Ray Willis and Dan Freitas have all volunteered to go the night before the tournament to stuff golf registration bags.

- **September Trade Show** - It was mentioned that the Fall 2009 Trade Show is scheduled to be held on September 30, 2009 at the Wachusett Mountain Resort, Princeton, MA. John Connor announced that only one exhibitor, Synagro, is currently registered to exhibit. NEWEA has been asked to mail out the vendor registration form by the end of April.
- **December Quarterly Meeting** - Tom Azevedo reported that he has reserved the Mansfield Holiday Inn on December 9, 2009 for the December Quarterly Meeting. Joe Witts has a potential speaker for the meeting and will forward the speaker bio-form to Tom for his approval.
- **March Quarterly Meeting** - Tom Azevedo has reserved March 24, 2010 at the Westford Regency in Westford, MA for the March meeting.

2. **NEWEA/MWPCA Specialty Conference at UBWPAD** - It was announced that the Joint NEWEA/MWPCA Plant Operations Technical Session and Tour would be held at the Upper Blackstone Water Pollution Abatement District (UBWPAD) on May 13, 2009 in Millbury, MA. NEWEA currently has 32 attendees registered to attend. The maximum for the tour is 50.

Mike Foisy announced that he has finalized arrangements with the food vendor and the luncheon will cost \$10.95 per person. Mike will use a purchase order to pay for the food and submit an invoice to NEWEA for reimbursement. Mike also suggested setting up a tent for lunch and requested MWPCA to finance the cost.

On motion duly made and seconded, MWPCA will pay \$540.00 for a tent rental to be used during luncheon at the May 13, 2009 Upper Blackstone WPAD Specialty Conference in Millbury, MA. Furthermore, MWPCA will pay for the food with a purchase order and bill NEWEA for food reimbursement after the conclusion of the event.

3. **MWPCA Legal/Financial Status** - John Connor reported that he has contacted Toy Town Tax, formally known as Triple Check, a financial tax consulting company to review MWPCA's financial records and to inquire about non-profit status. John will arrange to have a tax consultant from Toy Town Tax available at the next board meeting so that all finance and non-profit status questions are answered.
4. **MWPCA Web Site** – Janice Moran (NEWEA) announced that the MWPCA website was currently up-to-date. Upcoming event registration flyers can be found on the Calendar page.

It was suggested to have an html flash banner on the MWPCA home page announcing important information or upcoming events. Janice Moran (NEWEA) will contact Amy Albro, website developer to further discuss and will report back at the next board meeting.

5. **Newsletter** – Janice Moran (NEWEA) announced that articles for the Spring MASSWaters newsletter were due Friday, April 10th. The newsletter is scheduled to be sent to the printers by April 24th.
6. **Training Advisory Committee** - Bob Pariseau had no update for the Training Advisory Committee (TAC). Charlie Tyler read an email from Doug Borgatti, Springfield W&S providing an update on the Board of Certification. Doug's email stated that beginning in June 2009, the board of certification will announce online testing for wastewater operators at the H&R Block location in Worcester, MA. Doug will also submit an article for the Summer newsletter. Tom Bienkiewicz will be asked to attend the next board meeting to further discuss this new online testing option.
7. **Operator Exchange 2009** - It was mentioned that the 2009 Operator Exchange will be with Rhode Island. The board is currently looking for a Massachusetts participant. Dan Freitas and Mike Moreau have both volunteered to go to if no volunteer is found. Charlie Tyler also received a call from Phil Ryan, Haverhill who is willing to participate in the program again. A decision will be made at the next board meeting as to who will attend. Joe Witts will contact the Rhode Island association for exact dates.
8. **MWPCA Promotional Products** – Mike Foisy mentioned that he has purchased MWPCA bumper stickers and stoneware coffee mugs to be used for speaker gifts and raffle prizes at future MWPCA meetings.
9. **Decentralized Wastewater Plant Operations Committee** - Ray Willis gave a brief update for the Decentralized Wastewater Plant Operations Committee. Ray mentioned that the committee is currently

looking for a date and location to host their next meeting. The committee would like to hold its next meeting before June. Ray also mentioned that he submitted an article for the Spring issue of the newsletter.

10. **MWPCA Election 2009** - Charlie Tyler mentioned that he had received biographical information and photos for most of the candidates for the flyer. The informational flyer will be included in the mailing with the ballot. It was also noted that Peter Doyle will mail election ballots at the end of April.

Incumbent directors whose terms are expiring are: H. Albro, J. Connor, E. Smith, and J. Witts. Eugene Valliere has withdrawn his name from the election.

It was noted that MWPCA members Joe Dupuis and Ann Mastroianni have indicated an interest to serve and Al Moles has inquired for details regarding the 13th Director position.

The NEWEA office was requested to send out an email highlighting the MWPCA election candidates and to encourage members to vote. Charlie Tyler will furnish the NEWEA office with information.

11. **MWPCA Awards Program** - No report available. Valerie Flaherty not in attendance.

12. **NEWEA Director Report** - Joe Witts reported that he will need nominations for NEWEA awards (Peloquin and Operator of the Year) before June. Joe suggested having a link from the MWPCA website to the NEWEA awards page to allow MWPCA members to make nominations.

Bob Pariseau mentioned that he would like to see a plant recognition award for all Massachusetts plants that meet EPA requirements. Charlie Tyler suggested Bob to contact Valerie Flaherty, MWPCA Awards Committee Chair directly to further discuss.

Joe Witts further mentioned that he will attend the NEWEA Congressional Breakfast on April 29th in Washington, D.C. He also spoke about giving a presentation at the Minuteman Technical School in Lexington, MA. Seniors at the school can take the Grade I Collection Systems Operator Certification before they graduate.

New Business:

1. **Educational Fund** - Bob Pariseau announced that the Educational Fund set up by MWPCA has \$25,000.00 and is now in a non-interest bearing account. Per direction of the board, Bob had moved the money to an interest bearing CD last year. The account made \$800 in interest but Bob had to pay \$140.00 in taxes. John Connor will reimburse Bob Pariseau for the tax.
2. **Next Meeting** – It was reported that the next Board of Directors' meeting will be held on **May 20, 2009 at 1:00pm in Millbury, MA.**

There being no further business, a motion was made and seconded to adjourn the meeting.