

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
May 12, 2010
Millbury Training Center, Millbury, MA**

MWPCA President Michael Foisy called the meeting to order. The following were in attendance:

Henry Albro, Tom Azevedo, Mike Foisy, James Laliberte (NEIWPC), Vincent Melendez, Janice Moran (NEWEA), Bob Pariseau, Charles Tyler, Ray Willis, and Joe Witts.

A quorum was noted.

Old Business:

1. **MWPCA Legal Financial Status** – Mike Foisy mentioned that the tax returns for 2004-2008 have been completed by contract with the CPA firm, Graham Shepherd. Back taxes of up to \$30,000 may be owed. The contracted CPA firm will draft a letter stating that MWPCA has filed a non-profit status and requesting that fees be waived. This topic will be further discussed at the next board meeting.
2. **Meeting Planning Status** –
 - **March Quarterly Meeting** – The March 2011 Meeting has not been scheduled.
 - **Golf Tournament** – The 2010 Golf Tournament will be held on Monday, June 28 at Juniper Hill Golf Course in Northborough, MA. It was mentioned that the golf registration form and sponsorship letters have been sent to the membership and is currently posted on the MWPCA website. Joe Witts mentioned that he will contact John Connor for an update on registrations/sponsorships received to-date. Joe also requested the NEWEA office to bring copies of the flyers to distribute at the upcoming NEWEA Spring Meeting in June and asked the board to make sponsorship calls. Ray Willis noted that Dan Freitas had recently purchase golf supplies to be used as prizes for the tournament.
 - **June Quarterly Meeting** – The June Meeting will be held on June 16, 2010 at the Log Cabin in Holyoke, MA. The program is finalized.
 - **Fall 2010 Trade Show** – It was noted that the vendor registration form was mailed by the NEWEA office at the end of April and the board has been receiving weekly updates from John Connor.
 - **December Quarterly Meeting** – The December Meeting will be held on December 8, 2010 at the Holiday Inn in Mansfield, MA. Tom Azevedo mentioned that he is currently developing the program.

- 3. Operations Challenge** – Charlie Tyler announced that Massachusetts currently has two operations challenge teams (United Water and Weston & Sampson) interested in competing at the upcoming Operations Challenge Competition. The competition will be held during the NEWEA Spring Meeting, June 6-9, 2010 in Ogunquit, ME. A discussion was held regarding sponsoring two teams.

On motion duly made and seconded, it was unanimously voted to:

- 1. Authorize the expenditure of up to \$4000 to support two teams including hotel reservations (2 rooms per team) and registration fees, to attend the NEWEA Operations Challenge Competition on June 7-8, 2010 in Ogunquit, Maine**
 - 2. Solicit and accept donations to offset the cost of team participation.**
 - 3. To create a new line item for Operations Challenge Expense.**
- 4. Management Training Program** – Jim Laliberte, NEIWPC presented the Management Training Program to the board and provided handouts. This new volunteer certificate management training program is designed to allow current operators the ability to move into supervisor and manager type positions in the industry. The program, co-sponsored by MA DEP, MWPCA and NEIWPC, would consist of 20 or less participants, who would meet one day a month for 6 hours of training. Training contact hours would be awarded. The program is scheduled to start in fall 2010 and would take one year to complete. The course fees are estimated at \$500 per participant. Jim mentioned that the program was estimated to cost \$25,000. MA DEP has committed \$10,000.

On motion duly made and seconded, it was unanimously voted that MWPCA will support the new Management Training Program as needed and will subsidize \$200 for each MWPCA member who participates in the program. Qualifying participants must be a MWPCA member for more than two years.

The NEWEA office was asked to send out an email blast to the membership announcing this new program. Jim Laliberte will forward a description and application for the email. It was suggested including information regarding the Kowsz Scholarship. The program will also be announced at the upcoming June Meeting and Golf Tournament.

- 5. MWPCA Website** – Janice Moran reported that the NEWEA office has been having technical difficulties updating the MWPCA website using the current methods. The office per the direction of the board, researched template based web design options to correct the current translating issues (handout). A template based website would also allow for easier updating of web pages, no html skills needed, and web files would be located with a company rather than with an individual. NEWEA will provide cost information at the next BOD meeting for further discussion.
- 6. Budget** – John Connor not present. The budget will be further discussed at the next board meeting.

New Business:

- 1. Awards** - Joe Witts announced that he is looking for nominations for the NEWEA Operator Award, Pelouin Award and the WEF Quarterly Century Award. Please submit nominations to Joe before June 1st.

2. **State Director Nomination** – It was mentioned that nominations for NEWEA State Director were being accepted. Ray Willis is interested and will be submitting his nomination. Joe Witts volunteered to write a recommendation for Ray Willis on behalf of the board.

3. **Amherst Classroom** – Bob Pariseau noted that the training classroom in Amherst, MA needs new window blinds. He provided the board with two quotes from Home Depot and Clisun Shop.

On motion duly made and seconded, it was voted to allow Bob Pariseau to expend up to \$800.00 to purchase new window blinds for the training classroom in Amherst, MA.

4. **Next Meeting** – It was noted that the next Board of Directors' meeting will be held after the Quarterly Meeting on Wednesday, June 16, 2010 at the Log Cabin in Holyoke, MA.