

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
November 3, 2010
Millbury Training Center, Millbury, MA**

MWPCA President Michael Moreau called the meeting to order. The following were in attendance:

Henry Albro*, Tom Azevedo, Jane Brooks, Mike Burke*, Mike Foisy, Dan Freitas*, James Laliberte*, Vinnie Melendez*, Janice Moran (NEWEA), Mike Moreau, Eric Smith, Ray Willis, and Joe Witts.

*participated in meeting via conference call.

A quorum was noted.

Minutes:

1. **On motion duly made and seconded, it was voted to accept the minutes from the September 29, 2010 Board of Directors Meeting.**

Old Business:

1. **MWPCA Legal Financial Status** – John Connor not present.
MWPCA hired a CPA firm, Graham Shepherd to file tax returns for 2004-2008 and has since received a letter stating a penalty assessment for 5% of MWPCA's gross revenue from the IRS. John Connor will pay the penalty fee and will seek counsel from the CPA firm whether to dispute the penalty.

It was mentioned that Mike Moreau and Mike Foisy would make a general announcement to the membership during a quarterly meeting regarding MWPCA's financial situation.

2. **Meeting Planning Status** –
 - **March Quarterly Meeting** – The March meeting will be held on March 16, 2011 at the Boxborough, MA Holiday Inn.
 - **June Quarterly Meeting** – The June meeting has been set for June 15, 2011 at the Log Cabin in Holyoke, MA.
 - **Fall Trade Show** – The Fall Trade Show will be held on September 28, 2011 at the Wachusett Mountain Resort, Princeton, MA
 - **December Quarterly Meeting** – The December meeting will be held on December 8, 2010 at the Holiday Inn in Mansfield, MA. The program has been finalized.

Meeting Planning Status Continued –

- **Golf Tournament** – It was mentioned that the committee recently held a conference call to discuss the location of the next golf tournament. As a result, the committee created a proposal to suggest holding the tournament after the 2011 Fall Trade Show. The proposal was discussed in great detail and rejected.

On motion duly made and seconded, it was voted to hold the golf tournament separate from the 2011 Fall Trade Show.

The golf committee will hold a conference call to further discuss. In the meantime, Joe Witts will call some golf courses to check availability for September 2011.

3. **Operations Challenge** – The Massachusetts Operation Challenge Team, “Masserators” competed in the national competition in New Orleans, LA during WEFTEC ’10. Jane Brooks reported that she had received an email from Patty Passariello, Ops Challenge coordinator regarding the trip and further mentioned that the MA team came in 22nd place.
4. **Government Affairs Committee** – Joe Witts reported that he recently gave testimony at the State House on the importance of funding for Water Infrastructure. Joe will work on a written position for the president to sign. Joe also mentioned that there will be a Government Affairs Committee meeting on Friday, November 12, 2010 at the NEWEA office in Woburn, MA. A conference call will be available.
5. **Management Training Program** – This is a new certificate management training program, designed to allow current operators the ability to move into supervisor and manager type positions in the industry. The program is co-sponsored by MA DEP, MWPCA and NEIWPC.

Dan Freitas reported that the second class was recently held on NPDES permits. Jim Laliberte mentioned that he will forward the attendee roster to John Connor for verification of membership. MWPCA has agreed to subsidize \$200 for each MWPCA member who participates in the program. Qualifying participants must be a member of MWPCA for at least 2 years.

6. **Decentralized Committee** – Ray Willis mentioned that the committee has not heard back from MassDEP regarding the committee’s suggestions on O&M protocol/standards and record keeping requirements for Ground Water Discharge Permits.
7. **NEWEA Contract** – Mike Moreau passed out copies of the NEWEA contract and advised the board to review. The contract will be discussed at the next board meeting.
8. **Membership Update** – John Connor not present.
9. **MWPCA Website** – Janice Moran, NEWEA mentioned that the website is currently in the design phase.

New Business:

- 1. Mutual Aid** – Joe Witts reported on a new mutual aid agreement that will be ready in December 2010. The program lists equipment and personnel for towns and cities online. In the event of an emergency situation, the affected town/city could borrow additional resources. Towns/Cities need to opt in to participate. Joe volunteered to speak about this program at the March Quarterly Meeting.
- 2. Lifetime Memberships** – It was mentioned that there are two candidates, Paul Caron and Frank Lyons who may qualify for MWPCA life membership. Life memberships are awarded brass membership cards. Eric Smith volunteered to gather information about the candidates and will talk to John Connor to verify that the candidates meet the award criteria.

On motion duly made and seconded, it was voted to award Paul Caron and Frank Lyons MWPCA lifetime memberships as long as they meet the award criteria.

- 3. Operators' Day** – Operators' Day is scheduled for Tuesday, January 25, 2011 to be held as part of the NEWEA Annual Conference, Boston, MA. A brief discussion was held regarding the mailing list. Vinnie Melendez volunteered to assist with the program.

On motion duly made and seconded, it was voted to participate in NEWEA's Operators' Day, January 25, 2011 in Boston, MA and to pay for one (1) operator from each wastewater treatment facility to attend.

- 4. Training Workshops** – Vinnie Melendez mentioned that he would like to offer two training workshops in the fall and spring 2011 for the membership. The workshops would be from 9am-3pm, cost \$25 and would offer TCHs. Vinnie would need assistance with logistics and advertising.
- 5. Next Meeting** – It was noted that the next Board of Directors' meeting will be held on December 8, 2010 after the December Quarterly Meeting at the Mansfield, MA Holiday Inn.