

**Massachusetts Water Pollution Control Association
Board of Directors Meeting
September 29, 2010
Wachusett Mountain Resort, Princeton, MA**

MWPCA President Michael Moreau called the meeting to order. The following were in attendance:

Henry Albro, Tom Azevedo, John Connor, Mike Foisy, Dan Freitas, James Laliberte, Janice Moran (NEWEA), Mike Moreau, Charles Tyler, Ray Willis, and Joe Witts.

Minutes:

1. **On motion duly made and seconded, it was voted to accept the minutes from the July 21, 2010 Board of Directors Meeting.**

Old Business:

1. **MWPCA Legal Financial Status** – MWPCA hired a CPA firm, Graham Shepherd to file tax returns for 2004-2008. John Connor stated that he has since received a letter stating a penalty assessment for 5% of MWPCA's gross revenue from the IRS.

On motion duly made and seconded, it was voted to allow John Connor to pay the IRS penalty fee of \$11,000 and to seek council with the CPA firm, Graham Shepherd on whether to protest the penalty fee with the IRS.

2. **Meeting Planning Status** –

- **March Quarterly Meeting** – The March 2011 meeting has not been scheduled. Tom Azevedo will contact the Holiday Inn in Boxford, MA and will report back at the next board meeting.
- **June Quarterly Meeting** – The June meeting has been tentatively set for June 15, 2011. Tom Azevedo will confirm the location and date.
- **Fall 2010 Trade Show** – The Fall Trade Show was held today (September 29, 2010) at the Wachusett Mountain Resort in Princeton, MA. John Connor reported that 133 attended the meeting. A brief discussion was held and the following suggestions were made:
 - Label vendor tables with numbers or company name
 - Push vendor tables up against the walls for more floor space
 - Send a thank you letter to participating vendors (include date of next year's trade show, mention outdoor demonstration area and sponsor opportunities)
 - Hand out vendor trade show flyers at NEWEA Annual Conference in January
 - The next Trade Show will be held on September 28, 2011 at the Wachusett Mountain Resort, Princeton, MA
- **December Quarterly Meeting** – The December meeting will be held on December 8, 2010 at the Holiday Inn in Mansfield, MA. Tom Azevedo mentioned that he currently has two speakers lined up but needs four presentations for the program.

Meeting Planning Status Continued –

- **Golf Tournament** – The committee is currently discussing the location of the next golf tournament. One idea mentioned was to hold the tournament after the 2011 Fall Trade Show. The committee will create a proposal to discuss at the next board meeting.

3. **Management Training Program** – A new certificate management training program has been designed to allow current operators the ability to move into supervisor and manager type positions in the industry. The program is co-sponsored by MA DEP, MWPCA and NEIWPC.

Jim Laliberte reported that the program currently has 22 participants of which, 15 are MWPCA members. Jim will forward the roster to John Connor for review and verification of membership. John reiterated that MWPCA agreed to subsidize \$200 for each MWPCA member who participates in the program. Qualifying participants must be a member of MWPCA for at least 2 years.

Dan Freitas also mentioned that he was awarded the Kowsz Scholarship from NEWEA.

On motion duly made and seconded, it was voted to give John Connor authority to pay NEIWPC \$200 for each Management Training Program participant, who qualifies for the MWPCA subsidy.

4. **MWPCA Website** – Janice Moran, NEWEA mentioned that the website is currently in the design phase.
5. **Newsletter** - Janice Moran, NEWEA reported that articles and photos for the fall issue of MASSWaters are due on Friday October 8, 2010. The following individuals agreed to provide articles:
 - Management Training Program – Dan Freitas
 - December Quarterly Meeting – Tom Azevedo
 - Operator Exchange – Mike Foisy to contact participants
 - Fall Trade Show Highlights – Ray Willis
 - NEIWPC – Jim Laliberte
 - New Members – John Connor
5. **WEFTEC** – The Annual WEFTEC meeting will take place on October 2-6 in New Orleans, LA. It was mentioned that Henry Albro and Joe Witts will be attending the meeting. Joe Witts volunteered to submit an article about Jeanette Brown, Stamford, CT WPCA becoming 2010-11 WEF President for the newsletter.
6. **Decentralized Committee** – Ray Willis present. No report.
7. **Operations Challenge** – MWPCA agreed to sponsor the Massachusetts Operation Challenge Team, “Masserators” comprised of employees from Weston & Sampson and to help send the team to the national competition in New Orleans, LA during WEFTEC '10. It was also mentioned that John Connor had already paid for the team’s airfare and the bill for hotel expenses would be forwarded to John.

New Business:

- 1. Operators' Day** – John Connor mentioned that Bob Pariseau has managed Operators' Day for the past 25 years. Bob has since retired and is no longer on the board. It was decided that John and Janice Moran, NEWEA will now manage the program. Operators' Day is scheduled for Tuesday, January 25, 2011 to be held as part of the NEWEA Annual Conference, Boston, MA. It was also mentioned that MCI needs to be added to the operator mailing list.
- 2. Next Meeting** – It was noted that the next Board of Directors' meeting will be held at the Millbury Training Center on November 3, 2010 at 2:00 PM.