

FALL 2012
TRAINING SCHEDULE

Massachusetts Wastewater Operator Training (MWOT)

WASTEWATER TREATMENT COURSES

The New England Interstate Water Pollution Control Commission (NEIWPCC) in conjunction with the Massachusetts Department of Environmental Protection (DEP) and the Massachusetts Water Pollution Control Association (MWPCA) is offering the Fall 2012 Training Schedule with courses in the operation and maintenance of wastewater treatment plants and review sessions for certification examinations. NEIWPCC offers the ability to join the MWPCA when you register for a class and immediately receive the member's discount. See pages 15 and 16 for details.

Websites

Schedules and detailed course information can be viewed or downloaded from the following websites:

New: Online registration available for MWOT courses (credit cards only) at:
<https://www.neiwpcc.org/conference/conference.asp>

www.neiwpcc.org/training/mwot.asp

www.mwpc.org

Contact NEIWPCC with questions concerning the Massachusetts Training Schedule.

NEIWPCC

116 John Street

Lowell, MA 01852-1124

Attention: Massachusetts Training

Telephone: (978) 323-7929

Fax: (978) 323-7919

E-mail: training@neiwpcc.org

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Training Consortium Coordinates Massachusetts Wastewater Operator Training Program

Since 2005 the New England Interstate Water Pollution Control Commission (NEIWPCC) has coordinated the state's Wastewater Operator Training Program with the assistance of the Massachusetts Water Pollution Control Association (MWPCA), the New England Water Environment Association (NEWEA), the Massachusetts Rural Water Association (MassRWA), and others.

NEIWPCC's role also includes the coordination of the Massachusetts operator certification program. NEIWPCC's role consists of processing applications for certificates of those who have passed the certification exam; and the coordination of license renewals every two years. *As of July 2007, NEIWPCC also leads the certification program in conjunction with the Massachusetts Board of Certification and will maintain the issuance of operator licenses, appeals, emergency applications and other matters that are statutory requirements.*

For more information on the Massachusetts Wastewater Operator Training Program or Certification Exams, contact NEIWPCC at (978) 323-7929, by e-mail at training@neiwpc.org or visit our website at www.neiwpc.org/training/mwot.asp. For Certification issues, contact Paul Spina directly at (978) 323-7929, ext. 237.

GENERAL REGISTRATION INFORMATION

All registrations and book purchases for courses and review sessions must be:

- (1) Prepaid and accompanied by the appropriate two-sided Registration Form and**

- (2) Mailed to:**

**NEIWPCC – MA TRAINING
116 JOHN STREET
LOWELL, MA 01852-1124**

Checks or money orders should be made payable to NEIWPCC Training. Purchase orders and credit cards (MasterCard/Visa/Discover) are also accepted. **NEIWPCC now offers online registration (credit cards ONLY) at www.neiwpc.org/conference/conference.asp.** Full payment must be received for any NEIWPCC training program in order for the TCH's to be officially awarded and forwarded to the appropriate state agency. Telephone reservations are not acceptable for course registrations.

NOTE NEW POLICY: *There will be a \$15.00 fee for checks returned due to insufficient funds.*

PLEASE REGISTER EARLY

Please register early since space may be limited. **Registration is handled on a first come, first served basis.**

PROCESSING YOUR REGISTRATION

All registrations must be **received at least seven (7) days prior to the start of a course** to ensure proper processing. **Registrations received after this time will incur a \$15 late fee.** Failure to meet this requirement may prevent your registration from being accepted. Each registrant will receive by mail a written confirmation and directions to the training location if the registration information has been received in a timely manner.

CANCELLATION/REFUND POLICY

Seven days notice is required **IN WRITING** (mailed or faxed) for you to cancel at no cost. Cancellations received after this time will be charged \$25 for programs under \$100 and \$50 for programs over \$100. Registrants who do not cancel or who fail to show are responsible for full payment.

BASIC WASTEWATER MATH - 3-SESSION COURSE

Bring your calculator to each class!



This 3-session basic wastewater math course has been designed to help students develop basic math skills and to provide a review of basic math concepts and computations.

This course will help prepare students for the basic math skills that are used for the certification exams in industrial and municipal wastewater treatment.

A quick review of the operation of fractions will be presented. Unit analysis and the importance of working with conversion factors will be explained in detail. Percentages, proportions and concentrations will be covered. An introduction to problem solving and basic wastewater treatment formulas will be presented.

<i>DATES OFFERED</i>		
September 6, 13 and 20, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 2:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$ 165.00	\$ 190.00
Late fee (if not received by 8/30/2012)	\$15.00	
Instructor: James LaLiberte, NEIWPC		TCHs: 15

Please Note:

NEIWPC reserves the right to postpone, reschedule, or cancel these courses as attendance dictates.

NEIWPC TCH Policy: One and two-day courses and seminars require full attendance by an individual to receive the TCHs for that course or seminar. Courses that are longer than two days may allow up to 1 day of non-attendance (absence) for the individual in order to still receive the TCHs accrued during that course. Individuals who do not fulfill these attendance requirements may not receive any TCHs for the course or seminar for which they are registered.

OPERATION AND MAINTENANCE OF CENTRIFUGAL PUMPS - 3-SESSION COURSE**

This 3-session course is a thorough introduction to centrifugal pumps and covers the following topics:

- Pump Types
- Parts of Pumps
- How They Work
- Operation Adjustments & Packing
- Mechanical Seals
- Bearings
- Troubleshooting
- Tear Down
- Repair & Parts Replacement
- Reading & Using Pump Curves
- Power Calculations
- Motors & Couplings

Actual pumps and parts are used in class. Most of the topic discussions are accompanied by visuals of actual pump situations. Many common misunderstandings will be cleared up.

Text: Pumps and Pumping, Skeet Arasmith, ACR Publications (purchase of this book is **strongly** recommended)

<i>DATES OFFERED</i>			
September 21, 28 and October 5, 2012			
LOCATION	TIME	COURSE #	
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.		
COST			
Description	MWPCA Member / Non-member		
Course Only	\$ 210.00	\$ 240.00	MA0402
Course and Book*	\$ 270.00	\$ 300.00	MA0402-B
Late fee (if not received by 9/14/2012)	\$15.00		
Instructor: Greg Kidd, NEWWTA		TCHs: 18	

***Ordered books will be sent in advance of the course (at no additional cost).**

****This course has been approved by the Commonwealth of Massachusetts for Drinking Water Certification Renewal.**

**BASIC INDUSTRIAL WASTEWATER TREATMENT -
5-SESSION COURSE (2 OPTIONS)**

This 5-session course is designed for those individuals who need a **basic understanding of industrial wastewater treatment** suitable for the Grades 1 & 2 Industrial Certification Exams. It is a prerequisite for the Intermediate Industrial Wastewater Treatment Course. Both the Basic **and** the Intermediate Courses are recommended for students taking the Industrial Grades 3 & 4 exams.

This course will cover: Basic chemistry/basic wastewater chemistry; wastewater characteristics; metal finishing processing, regulation and monitoring; chemical feed systems/chemical handling; equalization; pH adjustments/neutralization; metal hydroxide precipitation; coagulation/flocculation/clarification; red-ox chemistry; chromium treatment; cyanide treatment; complexes and chelants; other metal precipitation; sludge dewatering; and granular media filtration.

The following textbook will be used in this course:

Text: Sacramento, Industrial Waste Treatment, Volume 1, 3rd Edition

<i>DATES OFFERED</i>			
Option 1: October 3, 10, 17, 24 and 31, 2012			
LOCATION	TIME	COURSE #	
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.		
COST			
Description	MWPCA Member / Non-member		
Course Only	\$ 300.00	\$ 330.00	MA0403
Course and Book*	\$ 360.00	\$ 390.00	MA0403-B
Late fee (if not received by 9/26/2012)	\$15.00		
Instructor: Don Kennedy, NEIWPC		TCHs: 30	

<i>DATES OFFERED</i>			
Option 2: October 23, 30, November 6, 14 and 20, 2012			
LOCATION	TIME	COURSE #	
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.		
COST			
Description	MWPCA Member / Non-member		
Course Only	\$ 300.00	\$ 330.00	MA0404
Course and Book*	\$ 360.00	\$ 390.00	MA0404-B
Late fee (if not received by 10/9/2012)	\$15.00		
Instructor: James LaLiberte, NEIWPC		TCHs: 30	

* Ordered book will be sent in advance of the course (at no additional cost).

BASIC OPERATION OF MUNICIPAL WASTEWATER TREATMENT PLANTS
(GRADES 1-2) 5-SESSION COURSE



Bring your calculator to each class!

This 5-session course has been designed to introduce students to the basic information relative to the operation of municipal wastewater treatment plants. The basic math used in wastewater treatment will be covered during the course. This training will assist students in preparation for the **Massachusetts Municipal Wastewater Grades 1 & 2** certification exams.

The **BASIC WASTEWATER MATH, 3-SESSION COURSE** (see page 3) is recommended for students that need a review of basic math operations.

The following material will be presented in this course:

- Session 1: Overview of Wastewater Treatment. Massachusetts Regulations. Operator Responsibilities. Wastewater Sources and Characteristics. Wastewater Math.
- Session 2: Preliminary Treatment – Objectives and Equipment. Primary Treatment – Objectives and Equipment. Secondary Treatment – Trickling Filters and RBCs. Math Review.
- Session 3: Activated Sludge. Secondary Clarification. Disinfection. Math Review.
- Session 4: Solids Handling. Introduction to Pumps, Electricity, Instrumentation. Math Review.
- Session 5: Safety. Laboratory. Practice Exam.

The Massachusetts Training Advisory Committee has decided to make this course a “Pass/Fail” course. Students will be required to successfully complete regular quizzes and course work in order to “Pass” the course and qualify for the issuance of Training Contact Hours.

The following textbooks will be used in this course:

Text: Sacramento, Operation of Wastewater Treatment Plants, Volume I, 7th Edition
 and
 Sacramento, Operation of Wastewater Treatment Plants, Volume II, 7th Edition

<i>DATES OFFERED</i>		
October 11, 18, 25 and November 1 and 8, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$300	\$330
Course and Books*	\$420	\$450
Late fee (if not received by 10/4/2012)	\$15.00	
Instructor: James LaLiberte, NEIWPCC		
TCHs: 30 (upon successful completion of course)		

* Ordered books will be sent in advance of the course (at no additional cost).

**Students enrolled in this program may also enroll in the *Introduction to Onsite Wastewater Treatment Systems* at a reduced price (see page 8)

BASIC WASTEWATER LABORATORY COURSE – 4 SESSION COURSE

This 4-session course is designed to provide an in-depth examination and hands-on demonstration of laboratory tests that are required for NPDES compliance. Approved methods, proper procedures and techniques used in wastewater laboratory analyses will be discussed. Sampling, laboratory practices, and quality assurance will be addressed with specific regard to BOD, DO, pH, solids and coliform analyses.

Learning Objectives:

- 1) List sample holding times & containers
- 2) List approved methods
- 3) Calculate analytical results
- 4) Define Quality Assurance

Text: Wastewater Laboratory Manual, PA DEP (included with the course) **



Note: Registration is limited to 25 students per session; make sure to register early!

<i>DATES OFFERED</i>		
October 12, 19, 26 and November 2, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 2:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$ 290.00	\$ 320.00
Late fee (if not received by 10/5/2012)	\$15.00	
Instructor: Nora Lough, Narragansett Bay Commission TCHs: 20		

**** This book cannot be shipped ahead of time.**

INTRODUCTION TO ONSITE WASTEWATER TREATMENT SYSTEMS

For those new to the field of onsite wastewater treatment or those that may be transitioning from work at larger facilities. This one-day session is designed to provide an understanding of small non-municipal onsite treatment wastewater treatment systems (a.k.a., septic systems) that discharge to the groundwater. Learn about wastewater pollutants in septic tank effluent, components of an onsite/septic system and their function, pumps/alarms/floats, wastewater movement and treatment through soil and other media. The concept of enhanced treatment (I/A) technologies will be introduced, along with Massachusetts regulations pertaining to septic systems (Mass. Title 5) and groundwater discharge permits. This training also serves as an add-on to the “Basic Operation of Municipal Wastewater Treatment Plants” 5-week course.



Bring your calculator to class.

**Text: Sacramento, Small Wastewater System O&M,
Volume 1, 1st Edition**

<i>DATE OFFERED</i>			
November 15, 2012			
LOCATION	TIME	COURSE #	
Easton DPW, Easton, MA	8:30 a.m. to 3:30 p.m.		
COST			
Description	MWPCA Member / Non-member		
Course Only	\$105	\$120	MA0407
Course and Book*	\$165	\$180	MA0407-B
<i>If enrolled in Basic Operation of WWTP's</i>			
Course Only	\$60	\$70	MA0407R
Course and Book*	\$120	\$130	MA0407R-B
Late fee (if not received by 11/8/2012)	\$15.00		
Instructors: Tom Bienkiewicz, MassDEP & John Murphy, NEIWPC		TCHs: 6	

* Ordered book will be sent in advance of the course (at no additional cost).

INTERMEDIATE OPERATION OF MUNICIPAL WASTEWATER TREATMENT PLANTS (GRADES 3-4) 3-SESSION COURSE

Bring your calculator to each class!



This 3-session course has been designed to provide students with a deeper understanding of the operation of wastewater treatment plants. This training is geared to prepare students for the **Massachusetts Municipal Wastewater Grades 3 or 4** certification exams.

Students taking this course must have completed the “Basic Operation of Municipal Wastewater Treatment Plants – Grades 1-2” course or have a current wastewater treatment operator certificate and the ability to perform basic wastewater math.

The Massachusetts Training Advisory Committee has decided to make this course a “Pass/Fail” course. Students will be required to successfully complete regular quizzes and course work in order to “Pass” the course and qualify for the issuance of Training Contact Hours.

The following material will be presented in this course:

Session 1: Basic Municipal Wastewater Review. Activated Sludge & Microbiology. Activated Sludge Process Control.

Session 2: Solids Handling. Effluent Disposal. Laboratory Management. Math Review.

Session 3: Hydraulics (including pumps). Electricity (including motors and instrumentation). Practice Exam.

The following textbook will be used in this course:

Text: Sacramento, Operation of Wastewater Treatment Plants Volume II, 7th Edition

<i>DATES OFFERED</i>			
November 19, 26 and December 3, 2012			
LOCATION	TIME	COURSE #	
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.		
<i>COST</i>			
Description	MWPCA Member / Non-member		
Course Only	\$210	\$240	MA0408
Course and Book*	\$270	\$300	MA0408-B
Late fee (if not received by 11/12/2012)	\$15.00		
Instructors: James LaLiberte & Don Kennedy, NEIWPCC		TCHs: 18 (upon successful completion of course)	

* Ordered book will be sent in advance of the course (at no additional cost).

MATH REVIEW FOR WASTEWATER TREATMENT OPERATORS

This class has been designed to assist students who would like to refresh their math skills and review the math required in wastewater treatment. Problem solving involving volume, flow, dosage, mean cell residence time, etc., will be addressed. This course is designed to help those taking certification exams.

DATE OFFERED		
November 30, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$ 105.00	\$ 120.00
Late fee (if not received by 11/23/2012)	\$15.00	
Instructor: James LaLiberte, NEIWPC	TCHs: 6	

ADVANCED INDUSTRIAL WASTEWATER TREATMENT, 2-DAY COURSE

Bring your calculator to class!



This two-day course has been designed for individuals taking the Industrial Grades 3 & 4 certification exams.

Topics include: neutralization and metals removal, membrane filtration, ion exchange, reverse osmosis and associated O&M and math calculations for industrial wastewater treatment. Individuals **must** take the *Basic Industrial Wastewater Treatment* course or hold an industrial wastewater certificate as a prerequisite.

DATES OFFERED		
December 12-13, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$ 170.00	\$ 200.00
Late fee (if not received by 12/5/2012)	\$15.00	
Instructor: Don Kennedy, NEIWPC	TCHs: 12	

REVIEW FOR INDUSTRIAL GRADES 1-2 OPERATOR CERTIFICATION EXAMS AND INDUSTRIAL PORTIONS OF GRADES 5C & 6C

This one-day program provides a review of the topics covered in the Grades 1 and 2 Industrial certification exam and the Industrial segments of the Combined Grades 5 & 6 exams.

Topics include: preliminary treatment, coagulation/flocculation, solids handling, carbon adsorption, metals removal, pumps, and equipment.

DATE OFFERED		
December 14, 2012		
LOCATION	TIME	COURSE #
Richard Alden Training Facility, Millbury, MA	8:30 a.m. to 3:30 p.m.	
COST		
Description	MWPCA Member / Non-member	
Course Only	\$ 105.00	\$ 120.00
Late fee (if not received by 12/7/2012)	\$15.00	
Instructor: James LaLiberte, NEIWPC	TCHs: 6	

NEIWPCC's Training Contact Hours Awarded

Training Contact Hours (TCHs) will be awarded for courses and seminars held through NEIWPCC on an hour-for-hour basis as indicated by the stated start and finish times of the course or seminar minus 1 hour for lunch (which is assumed for any course or seminar scheduled to run through the normal lunch period).

Example: If you attend a one-day seminar scheduled from 8:30 a.m. to 3:30 p.m. you will be given credit for 6 TCHs as it includes an assumed 1-hour for lunch.

Courses or seminars that finish significantly earlier than expected will be credited for TCHs appropriate with the actual running time of the course or seminar.

One and two-day courses and seminars require full attendance by an individual to receive the TCHs for that course or seminar. Courses that are longer than two days may allow up to 1 day of non-attendance (absence) for the individual in order to still receive the TCHs accrued during that course. Individuals who do not fulfill these attendance requirements may not receive any TCHs for the course or seminar for which they are registered.

Examples: You attend 5 days of a 6-day course, you will receive TCHs for 5 days of the course. If you attend 4 days of a 6-day course, you will receive no TCHs for the course.

It is entirely the responsibility of the individual receiving training through this office to make certain that their attendance meets the above minimum requirements if the TCHs for the course or seminar are important toward their wastewater license renewal.

Documentation of TCHs earned will be provided by certificates issued either at the conclusion of the course/seminar or at the end of the semester in which the training occurred. Massachusetts licensed wastewater operators will also have their TCHs from NEIWPCC appear on their license renewal form. This will be the only documentation of TCHs that will be issued to individuals receiving training through this office. Requests for searches or additional printouts of our records cannot be honored due to the large volume of individuals registered for training through this office.

At the June 2010 Massachusetts Training Advisory Committee meeting, a decision was made to pilot a new program with the two multi-week municipal courses listed on pages 4 and 5. It was decided to make these two courses "Pass/Fail" courses. Students will be required to successfully complete regular quizzes and course work to "Pass" the course and qualify for Training Contact Hours.



CERTIFICATION EXAM INFORMATION

NEIWPCC is also responsible for the Massachusetts wastewater operator certification examinations. Beginning in July 2009, NEIWPCC, working with ABC and the Massachusetts Board of Certification, began offering an on-line version of the certification exams through AMP. Certification examinations for Massachusetts operators are now offered on line at AMP testing locations. Presently there are 3 locations in Massachusetts as well as testing centers in RI, NH, and NY. A demonstration of the online testing can be found on our website at: www.neiwpcc.org/training/mwotexam.asp.

HOW TO SCHEDULE AN EXAM

You no longer need to contact NEIWPCC in order to take an exam. Exams will only be administered at AMP testing centers and are by appointment only. A current list of AMP Assessment centers, including addresses and driving directions may be viewed at www.goamp.com.

HOW TO OBTAIN A WASTEWATER LICENSE

Once you have obtained a PASSING grade for the online exam, you must download the online exam license application form available at www.neiwpcc.org/training/mwotexam.asp and submit it to NEIWPCC with your PASSING exam results and license fee. NEIWPCC will then issue your new wastewater license.

There is no need to contact NEIWPCC for non-passing exam results. You may schedule and re-take another on-line exam at your earliest convenience.

RE-CERTIFICATION

Operators active during the years 2012 through 2013 must obtain 20 training contact hours (TCHs) at some point during this 2-year period. Operators must keep copies of course documentation for their next renewal. A full audit will be conducted with your license renewal payment to ensure that operators have fulfilled the TCH requirement. Documentation requires certificate or letterhead stating name of course, course date, name of attendee, number of TCHs, FILE NUMBER from the Board of Certification of Wastewater Treatment Plant Operators, and certifying signatures. All courses and seminars must have direct application to the wastewater field.

All TCH credits earned through NEIWPCC, NEWEA, or MWPCA are automatically provided on the wastewater operator's license renewal form.

Courses, which are not pre-approved, are subject to evaluation and approval by the Board. Approval is based on review of course outline, instructional materials, name, address, and background of instructor, and an example of the program completion form or certificate. The provider must keep permanent records that document TCHs, approval of training, and attendance rosters.

Individuals who are unsure of the Board's acceptance of a vendor's TCH offering should request an evaluation form to be completed by the vendor. Evaluation forms can be downloaded from www.neiwpcc.org/training/mwot.asp or www.mwpca.org under Request for TCH's. For questions about course acceptance, contact Tom Bienkiewicz, Board of Certification at (508) 767-2781.

The Fall 2012 NEIWPCC Course Schedule Is Coming Soon!



The Fall schedule of courses from NEIWPCC's Environmental Training Center will be out soon. The Environmental Training Center will include all of the courses listed in this schedule as well as courses ranging from a repeat of the Hands-On Tour of the Billerica WWTP to Emergency Generators and Introduction to Predictive Maintenance classes all over New England. This catalog should appear in late August 2012. It can be downloaded from www.neiwpcc.org/training/schedule.asp

WASTEWATER TREATMENT OPERATOR LICENSE STATUS

When and If Status (W&I) - an operator that has passed an exam, is not working in the field, and does not have experience as defined in 257 CMR 2.12(2). Operators with W&I status are not required to obtain the training contact hours (TCHs) but must pay the renewal fee. When W&I operators gain employment at a wastewater treatment facility and submit a status change form, the Board of Certification of Wastewater Treatment Plant Operators will change their status to Operator In Training (OT). From that point, operators must obtain TCHs.

INACTIVE Operators - (those who are not working in the field) with Operator In Training or Full status are not required to obtain the training contact hours but must pay the renewal fee. If an INACTIVE operator wants to become ACTIVE, the operator must obtain 10 TCHs and submit a change of status form to the Board of Wastewater Treatment Plant Operators. The operator then must obtain TCHs for the next renewal year.

To Change Your Status From ACTIVE to INACTIVE - you must file a completed change of status form with the Board of Certification of Wastewater Treatment Plant Operators. Operators must show they have no wastewater treatment field duties in that calendar year.

To Change Your Status From An Operator In Training (OT) - status to a Full status, you must file a completed change of status form with the Board of Certification of Wastewater Treatment Plant Operators. The operator must show specific job responsibilities performed in the wastewater treatment field that provided the experience.

The Board of Certification of Wastewater Treatment Plant Operators - will revoke the certification of an operator who fails to pay the renewal fee or fails to obtain the correct amount of training contact hours. Reinstatement following revocation shall be by written examination.

For more information on Change of Status forms, Training Contact Hours, or training opportunities, visit the Massachusetts Water Pollution Control Association (MWPCA) web site at www.mwpc.org or contact the NEIWPCC Staff.

GO ON-LINE!

NEIWPCC maintains an on-line, searchable database for licensed Massachusetts wastewater treatment plant operators. The database includes the operator's name, home town, state, grade, status, certification number, and expiration date.

The web site address is:

<http://www.neiwpcc.org/wastewater/search.asp>

MWOT Course Registration Form

Course Title _____

Course Number _____ (use one form per course)

Name (Please print clearly) _____

Wastewater License # _____ State _____

Company/Facility _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Email: _____

Are you a MWPCA Member? (please check) Yes No

MWPCA Member # _____ (# is required for discount and will be verified)

Indicate Method of Payment

Amount Enclosed \$ _____

Check # _____ P.O.# _____ Cash \$ _____

Credit Card: Mastercard Visa Discover

Credit Card # _____ Expiration Date: _____

3-Digit Security Code: _____ (required for all credit cards)

Cardholder Name: _____

Signature (required): _____

Date: _____

Please call (978) 323-7929 with questions or requests for assistance.

Mail form and payment to:
NEIWPCC – Training, 116 John Street, Lowell, MA 01852-1124

Or Fax with a purchase order to (978) 323-7919. Registrations cannot be completed over the phone. Hard copies must be mailed or faxed.

PLEASE NOTE: Enrollment is on a first-come, first-served basis, so please return your application as soon as possible. We appreciate your taking time to notify us if you cannot attend a course for which you have registered. This makes a big difference to someone else who requires the training. THANK YOU!

◦ **Checks/Money Orders:** Should be made payable to “NEIWPCC – Training”. Note New Policy: **\$15.00 fee for checks returned** due to insufficient funds.

◦ **Registration Deadline:** You must register at least seven days in advance of the first day of the course. Registrations after this time will incur a \$15 late fee.

◦ **Cancellations/No Shows:** Seven days notice is required IN WRITING (mailed or faxed) for you to cancel at no cost. Cancellations received after this time will be charged \$25 for programs under \$125 and \$50 for programs over \$125. Registrants who do not cancel and who fail to show are responsible for full payment.

◦ **Credits:** One and two-day courses require full attendance by an individual to receive the TCHs for the course. Courses that are longer than two-days may allow up to one day of non-attendance (absence) for the individual in order to still receive the TCHs accrued during the course.

Individuals who do not fulfill these attendance requirements may not receive any TCHs for the course for which they are registered.

◦ **Use one form per course.** Photocopy this page to apply for multiple courses.

◦ *NEIWPCC reserves the right to postpone, reschedule or cancel any course as attendance dictates.*

New: Online registration available for MWOT courses (credit cards only) at:
<https://www.neiwpcc.org/conference/conference.asp>



MWPCA MEMBERSHIP

The Massachusetts Water Pollution Control Association is a non-profit organization established in 1965 by wastewater treatment plant operators. The Association was formed to make available education and promote the exchange of information among its members so they can be made more knowledgeable and effective in providing excellent water quality throughout Massachusetts. The Massachusetts Water Pollution Control Association represents over 750 professionals and 129 Publicly owned wastewater treatment facilities throughout the State.

Throughout the years the MWPCA has grown considerably in its membership and now includes many individuals from publicly owned wastewater treatment facilities, private industrial facilities, engineering firms and students.

SERVICES OFFERED BY THE MWPCA

Training: The MWPCA in conjunction with the State DEP and NEIWPCC at the Upper Blackstone Millbury Training Center offers numerous courses and seminars each year in the wastewater field at reduced cost to its members. The Center also offers reference materials including training videos which are loaned out to members free of charge.

Jobs: The MWPCA sponsors an "Operators Job Hotline" which operators can access online at <http://www.MWPCA.org> for current job opportunities. Also MWPCA membership listings are made available to public and private firms on request.

Recognition: The MWPCA yearly recognizes outstanding members and wastewater treatment plants by presenting a variety of awards and certificates. Each year treatment plants can recognize their talented staff by taking part in the NEWEA-based "Operations Challenge" and MWPCA's "Water Quality Awareness Week".

Information Exchange: The MWPCA sponsors four Quarterly Meetings and other special meetings each year to give its membership further educational and instructional opportunities. A yearly trade fair is held to show new technologies in the wastewater field to all wastewater personnel. A quarterly newsletter is mailed to all its members to keep them informed of new MWPCA updates.

Once a year a MWPCA member is chosen to represent the state and partake in a three day "Operator Exchange" by visiting other WWTP's in another New England state.

Legislation: The MWPCA is continually working on promoting sound legislation relating to operations, maintenance and personnel of wastewater treatment facilities. The MWPCA also works with State and Federal regulatory agencies to help achieve and maintain water quality standards.

MWPCA IS MAKING A DIFFERENCE!

JOIN US IN ACHIEVING WATER QUALITY EXCELLENCE.

NEIWPCC now offers you the opportunity to join MWPCA when registering for a class. This convenience is offered only to those registering for a NEIWPCC course. All others should send their application to the address on the application.

Fill out the attached MWPCA application form and include it, with a separate check made out to MWPCA, with your registration form. Checks for MWPCA membership must be made out to MWPCA for the membership fee. Do not include membership fees with your class registration fee.



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MASSACHUSETTS WATER POLLUTION CONTROL ASSOCIATION, INC.
2012 APPLICATION FOR MEMBERSHIP
Membership Period: July 1st – June 30th

1) PERSONAL INFORMATION:

MEMBERSHIP FEE: \$40.00

Please check here if you are renewing. MWPCA ID # _____

First Name: _____ M.I. _____ Last Name: _____

Street: _____

City/Town: _____ State _____ Zip: _____

Telephone #: _____ E-Mail: _____

2) EMPLOYMENT INFORMATION:

Title: _____ Certification Grade: _____ State: _____ State Certification # _____

Company/Facility Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Telephone #: _____ E-mail: _____

a) What is the nature of your ORGANIZATION? (circle one only)

- | | | |
|--|--|---|
| 1. Municipal/District Water and Wastewater Systems/Plants | 5. Consulting/Contracting Firm (e.g., Engineering, Contracting, and Environmental) | 9. Manufacturer of Water/Wastewater Equipment or Products |
| 2. Municipal/District Wastewater Only Systems/Plants | 6. Government Agency (e.g., U.S. EPA, State Agency, etc.) | 10. Water/Wastewater Product Distributor or Manufacturer's Rep. |
| 3. Municipal/District Water Only Systems/Plants | 7. Research or Analytical Laboratories | 11. Other (please specify) _____ |
| 4. Industrial Systems/Plants (Manufacturing, Processing, Extraction) | 8. Educational Institution (Colleges and Universities, Libraries) | |

b) What is your Primary JOB FUNCTION? (circle one only)

- | | | |
|---|---|--|
| 1. Upper or Senior Management (e.g., President, Owner, Director, General Manager, Mayor, etc.) | 3. Engineering and Design Staff (e.g., Consulting, Civil, Mechanical, Chemical or Planning Engineer, etc.) | 6. Purchasing/Marketing/Sales (e.g., Purchasing, Sales Person, Market Rep. or Analyst, etc.) |
| 2. Engineering, Laboratory and Operations Management (e.g., Superintendent, Manager, Section Head, Department Head, Chief Engineer, etc.) | 4. Scientific and Research Staff (e.g., Chemist, Biologist, Analyst, Lab Technician, etc.) | 7. Educator (e.g., Professor, Teacher, etc.) |
| | 5. Operations (e.g., Shift Supervisor Foreman, Plant Operator, Service Rep., Collection Systems Operator, etc.) | 8. Student |
| | | 9. Other (please specify) _____ |

4) How many years have you worked in the industry? (circle one only)

1. 1-5 2. 6-10 3. 11-20 4. 21-30 5. > 30 years

5) Year of Birth: _____

Please send your completed Application for Membership and payment (made payable to MWPCA) to:

Massachusetts Water Pollution Control Association, Inc.
PO Box 60
Rochdale, MA 01542

Questions: Please contact Lynn Foisy at MWPCA at 774-276-9722

Revised 10/7/2011